**ResSoc General Assembly Minutes**

Date: October 2nd, 2022

Assembly Commenced: 8:10 PM ET

Assembly Adjourned: 9:27 PM ET

Victoria Hall A Wing Conference Room (Vic A011)

Minutes are tentative until approved by the Assembly.

**Attendees**: President Yeung, VP Wang, VP White, Officer Wong, Officer MacKinnon, Officer Sin, RF Cao, RF Alam, RF Wu, RF Cheng, RF Hodgins, RF Sankaran-Wee, RF Raheem, RF Beckner-Stetson, RF Schuck

**Absent**: RF Kusi, RF Lobo, RF Sewell, RF Waseem, RF Narra

1. **MOTION ONE: Approval of the Agenda**

Moved by: RF Beckner-Stetson

Seconded by: RF Hodgins

In favour: 13 people

Opposed: 0 people

Abstentions: 0 people

Result: Motion carried

1. **MOTION TWO: Approval of the Meetings notes from the September 18th General Assembly**

Moved by: RF Sankaran-Wee

Seconded by: RF Beckner-Stetson

In favour: 12 people

Opposed: 0 people

Abstentions: 1 person

Result: Motion Carried

1. **Chairperson’s Business: Introduction of Officer Wong as moderator.**

Officer Wong: It is expected that all ResSoc attend GA to have conversation about student concerns. If there are times where ResSoc needs to stay longer that the allocated 90 minute meetings, it is important to complete all discussion points. ResSoc advocates for all students and GA is important to have conversation about their concerns. It is expected that everyone submits a written report as this is not optional.

1. **Reports by the Executive**
2. **President’s Report**

President Yeung: The Dedication Ceremony dates have been finalized. It will take place on October 21st from 2:30-4:00 PM ET. All students and staff are invited. The artist and elder will have a few speeches.

1. **VPSO Report**

VP Wang: Completed the El Wraparound training and is working on collecting feedback about this professional development programming. This will help guide planning for future development programs.

1. **VPRO Report**

VP White: Currently, supervising RF’s who are hosting events. The first star winner has been announced and prizes are being given out during office hours.

1. **CFO Report**

Officer MacKinnon: Will complete the September reconciliation once, he receives information from Scotiabank. The September payment will be released on October 5th.

1. **HRO Report**

Officer Wong: Exec intern application turnout was well. Currently working on scheduling the interviews for the upcoming weeks.

1. **PMO Report**

Officer Sin: There is no more boothing requirement for RFs. The new policies for marketing and programming are as follows; on RAFTR, screenshot and drop the link in the file that the PMO will distribute. Any post on IG needs to be tagged on @queensressoc. Any e-mail sent, BCC programs@ressoc.queensu.ca.

1. **Committee Reports**
2. **CAEC**

President Yeung: The constitution will be edited and the completion of the revision will be done by January as this document goes through three motion passes. The charter is also being edited but, will not be motioned. Edits were motioned last year.

1. **Sustainability Committee**

VP Wang: This committee is looking at future programming in residence targeted at waste reduction to improve more sustainability practices.

1. **Residence Experience Committee (REC)**

VP White: A meeting will commence after reading week.

1. **Finance Committee**

Officer MacKinnon: This committee will meet this week and learn how to do a reconcile with ResSoc information from Scotiabank.

1. **Hiring Committee**

Officer Wong: Standardize set criteria have been created as a method to interview in ResSoc. The committee has also prepared questions for the Intern Interview.

1. **EDII Committee**

Officer Sin: This committee is currently finding ways to decolonize in our workspace.

1. **Reports by Members**

RF Sankaran-Wee: Using e-mail and RAFTR to connect with students. Also hung posters in Chown Hall.

RF Raheem: Currently working to promote house council.

RF Alam: Promoting the star program. Has established a presence in Jean Royce Hall. Currently planning future events. Event will potentially be a film festival. Hoping that is goes well.

RF Wu: Has set up the IG account and is promoting ResSoc through e-mail, RAFTR, and Instagram. Organized a do-it-yourself package for October 6-7. Worked within the internal hiring committee.

RF Beckner-Stetson: Working on the Leonard bowl. Running a housing chat on Thursday. Looking for advertisement for boothing.

RF Cao: Promoting on all platforms. Hosting a building wide event. Running house council this week and finishing promotions

RF Hodgins: Hosting a Jeopardy night. Hoping to submit a pre-event form this week and then marketing it the week after reading week

RF Cheng: Finished their first event tonight and it went well. Thanks for Officer Sin and RF Wu for helping out.

1. **Motions**

**MOTION THREE: Approval of a contract agreement for the Feminine dispenser project collaboration with ResLife and H&A.**

President Yeung: Decided to pursue this project in the Summer with ResLife and H&A because it prevents people from manually refilling dispensers. This project is very sustainable. Would solve our concerns about a period project in the past. Campus proposed an agreement of the contract payment for the future. Wants to discuss the terms of agreement for this contract as it will affect teams for the future years.

RF Sankaran-Wee: Wants to agree to the 25% payment because it is the lowest offer.

RF Beckner-Stetson: NBS: Wants to show support when working with our campus partners. Therefore, wants to agree to paying 30% of services fees.

RF CAO: Asked about locations of residence

RF Beckner-Stetson: What are the washrooms in Leonard

President Yeung: Hope to install the dispenser in the Public (female identified and gender neutral) washrooms in JRH, Vic, Smith, Leonard and Ban Righ.

VP Wang: Suggested to reduce the contract term to 3 years to give other teams a chance to make decisions about this project.

RF Wu: wants to clarify that ResSoc will commit to 30% for refill the products for the next 3 years.

President Yeung: their last conversation did not have topics of liability.

Moved by: VP White

Seconded by: Officer Sin

In favour: 13 people

Opposed: 0 people

Abstentions: 0 person

Result: Motion Carried

**MOTION FOUR: Approval of an academic bursary provided by ResSoc.**

President Yeung: For the pilot of the academic bursary, students can only purchase from the bookstore. Core exec sat together to discuss change in bursary. The bursary is up to $125 per semester. Once they are approved, the student buys, they bring us the receipt in person or a photo. Anything not within their bursary proposal will not be reimbursed. It is a maximum of $125. We increased the scope of aid by 45% as compared to the laundry bursary. We also increased the scope of aid by 100% compared to the bus-it program. Initiative will begin during the mid-end of October.

Officer Sin: Are we tracking receipt number?

President Yeung: Yes

RF Beckner-Stetson: If someone buys $200 textbook would we only cover $125?

President Yeung: Yes, if they are applicable for the full $125 bursary. Based on how much budget we have this year, how many people have applied for bursaries in past, this was our rationale for $125. We hope to reach 200 students per semester.

VP Wang: The cost of textbooks varies in programs so we considered that in the limit.

President Yeung: We did not consider as it isn’t necessary among students and is easier to track one store.

VP Wang: This bursary will begin on time with other bursaries on October 16.

RF Cao: Can this bursary buy access codes?

President Yeung: Yes, but ResSoc will not pass the $125 limit.

VP Wang: Originally said anything from Campus Bookstore but now we are just covering school supplies and textbooks, anything online can be reimbursed as long as they have a receipt. Must have proof of purchase (type of book, etc.). Follows same rules as other bursaries.

Moved by: RF Sankaran-Wee

Seconded by: RF Beckner-Stetson

In favour: 13 people

Opposed: 0 people

Abstentions: 0 person

Result: Motion Carried

1. **Question Period & Discussion**

**Move-in Day Challenges and Future Opportunities for ResSoc**

RF Beckner-Stetson: Wants to do something differently for next year

Officer Wong: What are you proposing be done or steps to be taken?

RF Beckner-Stetson: Instead of having a one day move-in have it at two days. Have the volume of move-in be split up.

Officer Wong: Point of information. We do not have power over move-in. This is out of our jurisdiction.

RF Beckner-Stetson: This is something to consider for the people who run move-in.

VP White: How do you propose to tell ResLife?

RF Beckner-Stetson: Wants to discuss with ResSoc how to propose this idea.

VP White: Suggestion is to propose the information and send the document to REC. Once we have information , we will take it to ResLife. We can also take student voices from House Council.

RF Wu: Suggestion to have move-in staggered between 4 days. 4 days moved in well. Agree with RF Beckner-Stetson that the students arrive at the same time and have the same meeting. However, if we want to avoid build up and not have that negative feedback from students, I think staggered move in days would be best.

RF Cao: The biggest issue is vehicles and cars. Traffic is hard to navigate.

VP White: REC will take on this information. Asked for everyone to submit a formal report, bring it up to REC to go to RAC.

**Orientation Concert (Appendix A)**

RF Beckner-Stetson: There are things that could be done next year within residence.

VP White: Did first aid bring that concern to ResSoc?

RF Beckner-Stetson: Yes, had a conversation with the person of first aid

Officer Wong: What did they propose?

RF Beckner-Stetson: Suggestions are don on call earlier in the day and extended hours in the COR.

VP White: Point of information, concerns fall outside of ResLife and H&A.

RF Beckner-Stetson: It is our job to advocate.

VP White: Will this report be coming through house councils?

RF Beckner-Stetson: This information will be forwarded this information in the point of ResLife. Notes will be taken from REC to RAC.

**Wait times and line-Ups in the ARC**

RF Wu: The lines are long. Suggestion for Tim Hortons: Have the line split for mobile order for drinks and another line for drinks and food.

Officer MacKinnon: please talk to me as we will be having a food committee this month.

Officer Wong: Bring it to Rec which goes to RAC.

**Improving student outreach**

RF Wu: Are there other ways we can improve student outreach?

RF Sankaran-Wee: CSW: boothing works really well, especially when selling extra tricolour tickets. Played some music.

Officer SIN: Being present in a centralized location, and speaking on behalf of ressoc

RF Alam: being in an open and public space actually created interest in RF position. Having Boothing would be helpful.

VP Wang: Suggestion – make office hours boothing. Use your weekly two hours to sit in public and have people speak to you if they need it.

Officer Sin: likes the idea.

**Gender Neutral washrooms Tour for IG**

Officer Wong: Wants to make a real to show where are the gender neutral washrooms on campus. Wants to know where are the gender neutral washrooms in residence. Does anyone want to help?

Officer Sin: I will help.

RF Alam: They will help too because they know how to use tiktok to film.

RF Beckner-Stetson: knows how to make a map to show where are the washrooms.

VP Wang: Can contribute a selfie-stick.

President Yeung: Figure out timeline of completion of project. Take a video of where the Ressoc office is.

RF Wu: ResSoc should invest in a few video stabilizer machines.

Officer MacKinnon: will ask Jackie for his suppliers

RF Wu: ResSoc should purchase a few staff to sign in and out in the office.

**August training feedback:**

Officer Wong: Looking for verbal feedback about training.

RF Beckner-Stetson: Surprised ResLife did not provide feedback.

Officer Wong: They were just looking for feedback from a ResSoc perspective for ResSoc staff.

RF Beckner-Stetson: Ressoc training was great. ResLife training was Don oriented. Topics were don focus, better off doing it on our own.

VP Wang: Suggestion to explore more extensive collaboration with Reslife such as giving them some of our slides but having them lead it.

Officer Sin: What is everyone thoughts on doing more hands-on opportunities?

RF Cao: Can you please provide an example?

President Yeung: The shark tank activity was hands-on because you made a poster, learnt to pitch it, and speak to your fellow staff. This is different compared to sitting and listening to a lecture.

RF Cao: We should do more hands-on activities. Gain more skills and presentation skills.

RF Wu: There should be more discussion periods. For example, during each presentation, the presenter can mentioning that questions can be asked at any time.

**Morris bike storage and washing machines**

RF Cao: There is no indoor storage in Morris. Suggestion is to bring concern to Reslife to place bikes within Morris. Additionally, there is trouble paying Laundry. This concern needs to be brough to ResLife on how to fix laundry payments.

**Pool table equipment Progress**

RF Cheng: Suggestion to have a Waldron pool table with a sign in and out process.

RF Wu: Leggett ping pong equipment has been stolen.

Officer Sin: please her what needs to be purchased through slack or e-mail.

President Yeung: Has a meeting with Carley on Wednesday.

RF Wu: broken equipment needs to be spoke about. Suggestion for new games.

**Missing Appliance for Common Rooms**

RF Cao: There is missing equipment in common spaces. Suggestions to get a lock to keep stuff in residence.

RF Beckner-Stetson: Wants to brainstorm ideas to mitigate stolen stuff. Suggestion to ID Label each item.

RF Wu: Suggestion to have inventory for tables, chairs, and fire-extinguishers.

RF Beckner-Stetson: There is always damages to furniture in buildings. Wants a quicker manner to deal with these issues. Suggestion is to have staff review inventory every day to speeds up the process everyday.

President Yeung: this is a potential passive method where you can do programming for student staff.

**Retail location waste**

RF Beckner-Stetson: it is not effective have the same bins of trash for everything and sort through the trash at the end of the day.

VP Wang: please bring this the sustainability committee.

Officer MacKinnon: bring that concern to the food committee.

**Event Liability**

VP White: The liability form waiver going out tomorrow at 9am and is bookmarked on slack.

VP Wang: The form needs to be filled out before the event

VP White: Before, the event, I will sent you the list of who has sent it out.

VP Wang: On the day of your event, cross check that your students have completed it.

RF Beckner-Stetson: Suggestion – have the form print a receipt of completion of their responses.

1. **MOTION FIVE: Motion to Adjourn**

Moved by: RF Hodgins

Seconded by: RF Sankaran-Wee

In favour: 13 people

Opposed: 0 people

Abstentions: 1 person

Result: Motion Carried

Assembly adjourns.